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## **AGENDA MEMORANDUM**

**DATE:** February 4, 2004

**TO:** Lane County Board of Commissioners

**FROM:** Chuck Forster, Executive Director  
Lane Workforce Partnership

**SUBJECT:** ORDER/IN THE MATTER OF INCREASING REVENUE AND EXPENSE  
APPROPRIATIONS IN THE WORKFORCE PARTNERSHIP FUND (FUND  
249) BY \$312,731 FOR FISCAL YEAR 2003-04

### **I. MOTION**

I MOVE APPROVAL OF ORDER 04-2-4-XX IN THE MATTER OF INCREASING  
REVENUE AND EXPENSE APPROPRIATIONS IN THE WORKFORCE  
PARTNERSHIP FUND (FUND 249) BY \$312,731 FOR FISCAL YEAR 2003-04

### **II. ISSUE OR PROBLEM**

The State of Oregon Department of Community Colleges and Workforce Development awarded the Lane Workforce Partnership \$312,731 in Employer Workforce Training Funds. The purpose of the funds is to support the retention and growth of living wage jobs, a skilled workforce, and competitive businesses in Lane County.

### **III. DISCUSSION**

#### **A. Background**

The Employer Workforce Training Fund (EWTF) was established by Governor Kulongski through an Executive Order to help link economic development efforts with workforce development. The purpose of the funds is to retain and create quality jobs, upgrade the skills of the current workforce and position Oregon businesses to be globally competitive. The funds will be available to businesses, industries or worker associations in the private sector, and private non-profits. The EWTF supports training of current workers for growing businesses, training initiatives for industry associations and initiatives designed by business-labor consortia.

The funds will be awarded through Workforce Response Teams, which will give businesses one point of contact for their workforce and economic development needs. Members of the Lane County Workforce Response Team include: Lane Community College, Lane Metro Partnership, Lane Workforce Partnership, Oregon Economic & Community Development Department, Oregon Employment Department, as well as

representatives from business and labor.

## **B. Analysis**

Use of the Employer Workforce Training Fund will be for job-attached training for incumbent, private sector workers. Emphasis will be placed on projects that address the following criteria:

1. *Creates Jobs*: Training leads to the creation of new jobs
2. *Retains Jobs*: Training will result in the retention of jobs
3. *Rural Investment*: Training that benefits the population of rural communities
4. *Sustainable Programs*: Training program will continue after the grant period has been completed
5. *Exceeds Dollar Match*: Company provides a match equal to 100% or more of the grant funds
6. *Targeted Sector Company*: Company is a part of the following targeted industries:
  - a. Wood Products
  - b. Transportation: RV Manufacturing and related industries
  - c. High Tech, Software and gaming
  - d. Creative Services
  - e. Healthcare
7. *Exceed local median wage*: emphasis will be on jobs that exceeds Lane County's median wage of \$10.55 per hour.

## **C. Alternatives/Options**

To not approve the appropriation of these funds will result in Lane County businesses and employees not receiving the services these funds can provide that will enable local businesses to train their workforce to be more productive and position businesses to be more competitive.

## **D. Recommendations**

Approve the increase in revenue and expense appropriations of \$312,731 to the Lane Workforce Partnership Department in the Workforce Partnership Fund.

## **E. Timing**

Projects will be funded beginning March 1, 2004 through June 30, 2005.

## **IV. IMPLEMENTATION**

Projects will begin upon receiving Board of County Commissioners approval.

**IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON**

)IN THE MATTER OF INCREASING REVENUE AND  
)EXPENSE APPROPRIATIONS IN THE WORKFORCE  
)PARTNERSHIP FUND (FUND 249) BY \$312,731 FOR  
)FISCAL YEAR 2003-04

**ORDER NO. 04-2-4-**

**WHEREAS**, the Lane Workforce Partnership has received additional grant funds totaling \$312,731 from the State of Oregon Department of Community Colleges and Workforce Development to support the retention and growth of living wage jobs, a skilled workforce, and competitive businesses in Oregon, and

**WHEREAS**, the Lane Workforce Partnership department within the Workforce Partnership Fund requires additional revenue and expense authority to receive the funds and expend the funds on qualifying workforce development activities, and

**WHEREAS**, the Board of County Commissioners as the governing body of Lane County may increase the revenue and expense appropriations of a Fund by resolution under the authority of ORS 294.326(3); it is hereby

**RESOLVED AND ORDERED**, that the revenue and expense appropriations within the Workforce Partnership Department (37), Workforce Partnership Fund (Fund 249), be increased by \$312,731 for fiscal year 2003-04

Dated this \_\_\_\_\_ day of February 2004.

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Bobby Green, Sr. Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM  
Date 1/26/04 county  
Teresa J. Smith  
OFFICE OF LEGAL COUNSEL

IN THE MATTER OF INCREASING REVENUE AND EXPENSE  
APPROPRIATIONS IN THE WORKFORCE PARTNERSHIP FUND (FUND 249) BY  
\$312,731 FOR FISCAL YEAR 2003-04